

Long Range Planning Committee (LRPC)

Minutes

October 26, 2020

Zoom Virtual Meeting - (4:30 pm – 6:00 pm)

Members in Attendance:

Mike Behary	Caleb Hurley	Jay Prickett	District Staff Liaison:
Michael Brewer	Jodi Johnson	Stephanie Quagliana	Scott Maben
Constance Bond	Michelle Johnson	Trina Scott	Jeff Voeller
Carrie Frank	Kimberly Judd	Donald Walters	Pam Westberg
Shane Grady	Teresa Kaiser	Brian Waddell	Guest:
Lauren Gage	Michael Lindquist	School Board Liaison:	Jennifer Brumley
Christina Harris	Sarah McCracken	Rebecca Smith	
Nancy Hart	Carrie Miller		

Members not able to attend: Cynthia Draper, Marie Nail, Mary Jaglois Orr, Matthew Rakes, Heather Somers, Lindsey Swingrover and Mary Wolfinger.

Call the Meeting to Order: Vice Chair, Caleb Hurley opened the meeting at 4:37 pm.

Approval of the Agenda: Motion by Constance Bond to approve the agenda, second by Jay Prickett. Members voted 17-0 and unanimously approved the agenda.

Approval of September 28, 2020 Minutes: Motion by Constance Bond to approve the September 28, 2020 minutes, second by Nancy Hart. Members voted 17-0 and unanimously approved the September, 2020 minutes.

The following members arrived at 4:45 pm: Don Walters, Shane Grady, Jodi Johnson and Christina Harris.

Board Report: Trustee, Rebecca Smith

- Trustee Smith shared that the Board has tasked the Long Range Planning (LRPC) to the following:
 - Digging into the Deferred Maintenance (Look at prioritization.)
 - Involved in the Levy (Input and getting the message out.)
 - Update the Long Range Facilities Plan
- The current category changes:
 - Students in grades 9-12 are in a hybrid two days a week in-person and three days a week remote.
 - Students in grade K-8 will attend in-person four days a week and on Wednesdays they will be online working remotely.
 - Venture High School will follow the K-8 model.
- The mask policy is still mandated and there is no future discussion to remove it at this time.

Facilities and Planning: Jeff Voeller

- Jeff shared the deferred maintenance presentation on how it relates to LRPC. (Pam will post the presentation on the LRPC website.)
- Deferred maintenance refers to facility repairs, system upgrades and equipment replacements that are postponed to a future budget cycle or until funding becomes available. If deferred maintenance is not addressed systematically, the result is a backlog of critical projects requiring costly emergency repairs.
- Currently the state of our schools and facilities are in good shape and the District has been able to maintain and provide many necessary upgrades over the last several years.

- Working with Ameresco Asset Planner the first steps were to build templates based on school size, age and known structure components. Maintenance staff walked each building to verify, document and assess specific conditions of our assets, determine how old each asset is, and compare this information to the expected life cycle for each asset. (Examples include hot water heaters, air heating and cooling systems, roofs, carpeting, alarm systems and security cameras.)
- The District is using this asset tracking tool to plan upkeep and maintenance, identify priorities for each building, and better anticipate funding needs.
- We now know the average lifespans of equipment and furnishings, and are able to anticipate repair or replacement needs. Preventive maintenance also can ensure our systems do not break down before their projected replacement date.
- The District currently has a deferred maintenance backlog amounting to \$17 million for 2020 and needs \$37.7 million over the next 10 years. The District does not have \$17 million to take care of the backlog right now. (Right now the District allocates \$1.5 million every year for deferred maintenance.)
- With the new Asset Planner system in place, the District now has a reliable system to track current deferred maintenance and anticipate and plan for asset replacement needs moving forward.
- The District needs to employ a systematic and sustainable process for paying for building maintenance and asset replacement needs in the future. It is critical that the District has a proactive planning approach and discontinue the reactive “fix it when it breaks” approach.
- The District has 40 facilities (that includes portables) and the average building year’s age is 31.
- Without a budget, deferred maintenance funding is usually in Bonds.
- The Facility Condition Index (FCI) is an industry standard index used to track condition performance of facilities and capital/asset portfolios. The FCI provides a consistent measurement of condition for a single building, group of buildings, or total portfolio. (The District’s average FCI score is 4% [in the green], which is a really low FCI score.)
- The District needs to strategically look at schools and target the big ticket items even though they are not due now, as a proactive measure.
- The Ameresco Asset Planner reports and project cost will determine the project schedule.
- Jeff encouraged LRPC to review and become familiar with the Long Range Facilities Plan (LRFP) regarding deferred maintenance.
- Deferred maintenance does not address safety and security in buildings. We need to be mindful of future updates and the needs of safety and security in buildings.

Questions, Answers and Topics for Future Discussion:

- There is a desire for the e-School to stay. As the pandemic ends, e-School will continue and move forward to possibly be more of a hybrid project based school.
- Once the pandemic ends students will come back to our schools and we will see overcrowding again.

Adjourned: Vice Chair, Caleb Hurley adjourned the meeting at 5:42 pm.

Submitted by
Pam Westberg